



Department of Commerce,
Community, and
Economic Development



ARPA Nonprofit Recovery Fund Application Guidelines

The Alaska Community Foundation (ACF) is currently accepting applications for the ARPA Nonprofit Recovery Fund (ANRF) grant opportunity.

Deadline for applications:

Round 1: November 19, 2021, 5:00 PM

Round 2: February 16, 2022, 5:00 PM

Grant Request Amount Range: \$25,000 to \$750,000

Online Application Instructions [Click Here](#)

The State of Alaska has awarded \$20 million from the American Rescue Plan Act (ARPA) to the Department of Commerce, Community and Economic Development for distribution to the nonprofit sector. The Department of Commerce, Community and Economic Development is partnering with The Alaska Community Foundation to distribute grants to the nonprofit sector in response to the public health emergency or its negative economic impacts. If your organization is eligible for funding as described below, we invite you to submit a grant application through The Alaska Community Foundation online grant system.

Key Considerations

The ARPA provides four categories of eligible expenditures. For the purpose of this grant opportunity, only activities and applicants that fall under Section I of the ARPA guidelines are considered eligible expenses. Eligible expenses must meet the following two requirements:

- 1) Incurred in response to the Coronavirus pandemic public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
- 2) Must be incurred during the period that begins on March 3, 2021 and ends on June 30, 2022.

Grant awards through this program will range from \$25,000 to \$750,000. The total grantmaking allocation for this program is \$20,000,000 for both rounds of funding, with estimates of \$12,500,000 available in the first round and the balance available in the second round.



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Eligibility

Your organization is one of the following:

- 501(c)3 public charitable organization with 509(a)1, 509(a)2, or 509(a)3 public charitable status as designated in your IRS Determination letter
- 501(c)4 and 501(c)6 charitable organizations, excepting that these funds cannot be utilized for lobbying or advocacy activities
- 501(c)19 public charitable organization
- Faith-based organization providing social services to the broader community
- Tribal organization including housing authorities
- Local government

Preference will be given to organizations that have received minimal or no relief to date.

And have experienced one or both of the following:

- Your organization experienced a loss of income caused by broad-based economic damage wrought by the pandemic, or
- Your organization has incurred or will incur expenses in direct response to the Coronavirus public health emergency in the following category:



Eligible Expenditure Category	Nonexclusive Examples of Eligible Expenditures	Recommended Focus Areas	Funding Timeline
<p>A. Respond to the public health emergency or its negative economic impacts</p>	<ul style="list-style-type: none"> ▪ COVID-19 Response, Mitigation, and Prevention Activities ▪ Responses to the Negative Impacts of the Pandemic ▪ Assistance to small non-profits ▪ Aid to Impacted Industries ▪ Limited coverage of lost revenue caused by the pandemic ▪ Personnel costs related to COVID response and recovery 	<ul style="list-style-type: none"> ▪ A broad range of services are needed to contain COVID-19, including frontline service providers ▪ Responses to impacts of COVID including assistance to households, internet access, job training ▪ Implementation of mitigation tactics in nonprofit organization physical settings, technical assistance ▪ Aid to support safe reopening of businesses in the tourism, travel, and hospitality industries 	<ul style="list-style-type: none"> ▪ Assistance for Households can predate 03/03/21, but administrative costs for running programs cannot. ▪ All other expenses should be incurred between 03/03/2021 and 06/30/2022. ▪ Final Report Due 07/31/2022

For more information about eligible expenses, please see Appendix A on pages 7 and 8.

Please Note

- Organizations can receive ARPA funding from multiple sources, but the funding cannot be duplicative. Requests for funding from this ARPA Nonprofit Recovery Fund grant opportunity cannot include funding received through the Paycheck Protection Program (PPP), Economic Injury Disaster Loan emergency advance program (EIDL), or other CARES Act or ARPA-sourced funding.
- Any expenditures that are not determined to fit within the category described above will require repayment from the grantee. Grant reporting will require documentation of expenditures for all expenses to confirm eligibility.



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- Recipient organizations must sign all state and federal assurances, as described on page 6 of these guidelines.

Priorities

This funding will prioritize proposals from organizations working on the frontlines of health and social services response and charitable organizations serving communities most disproportionately impacted by the pandemic.

Restrictions/Limitations

The following are not eligible for grant funding:

- Individuals
- State or federal government agencies
- For profit organizations or businesses
- Private nonprofit organizations (those not identified in their IRS determination letter as 509(a)1, 509(a)2, or 509(a)3)
- Requests for support that do not fall within the funding guidelines outlined above
- Activities that improperly discriminate as to race, gender, marital status, sexual preference, age, disability, creed or ethnicity, or grants for religious indoctrination or other religious activities
- Activities outside the State of Alaska

Process

- 1) Review these guidelines to ensure that your organization is eligible for funding.
- 2) Contact ARPA Nonprofit Recovery Fund staff at the Alaska Community Foundation (contact information below) if your organization is a strong fit with the eligibility criteria and is interested in applying. ACF is happy to discuss if your organization is a likely candidate for funding.
- 3) Log in to your account in ACF's online grant management account at <https://www.grantinterface.com/Home/Logon?urlkey=alaska>. If you are new to ACF's grant management system, establish a new account.
- 4) Develop and submit an application to the ARPA Nonprofit Recovery Fund, including:
 - DUNS Number (must be provided in grant agreement if not established during application process)
 - Description of need as specifically related to Coronavirus pandemic
 - Approved organizational budget
 - List of board members
 - Requested amount
 - Project budget
 - Budget narrative

Applications can be saved in process and returned to for completion. Once an application is submitted, it cannot be modified by the applicant.



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ACF offers draft reviews of application as requested by applicants to help ensure that activities and expenditures are aligned with the funding opportunity. To request a draft review, save your application (do not submit) in the online system and email your request to one of the ACF contacts listed below.

- 5) Grants will be reviewed in two rounds.
Applications are due on the following days by 5:00 PM:
Round 1: Friday, November 19, 2021
Round 2: Wednesday, February 16, 2022

Award announcements should be expected within three weeks of each closing date.

We look forward to hearing from all interested organizations that would like to apply for the ARPA Nonprofit Recovery Fund grant opportunity at The Alaska Community Foundation.

ACF Contact Information

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STATE AND FEDERAL ASSURANCES

Required State and Federal Assurances includes, but is not limited to:

Compliance with:

- Civil Rights Act of 1964
- Drug Free Workplace Act of 1988
- Americans with Disabilities Act of 1990
- Alaska Human Rights Law (AS 18.80.220(a)(1))
- Health Insurance Portability & Accountability Act (HIPAA), when applicable
- Pro-Children Act of 1994 (Smoke-Free Workplace)
- Omnibus Crime Control and Safe Streets act of 1968
- Juvenile Justice and Delinquency Prevention Act of 2002
- Rehabilitation Act of 1973
- Educational Amendment Act of 1972
- Age Discrimination Act of 1975
- National Historic Preservation Act, when applicable
- Trafficking Victims Protection Act
- National Defense Authorization Act of 2013 (Whistleblower protections)
- Uniform Relocation Assistance and Real Property Acquisitions Act of 1970, when applicable
- Hatch Act
- Federal Funding Accountability and Transparency Act

Have the following policies in place:

- Smoke-Free workplace
- Drug-Free workplace
- Whistleblower protections
- Conflict of Interest
- Anti-discriminatory employment and operations practices
- Record-Keeping and Access Policy



Appendix A – Funding Category Information

- 1) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality

Eligible:

COVID-19 Response, Mitigation, and Prevention Activities

A broad range of services are needed to contain COVID-19 and are eligible uses, including vaccination programs; medical care; testing; contact tracing; support for isolation or quarantine; supports for vulnerable populations to access medical or public health services; public health surveillance (e.g., monitoring case trends, genomic sequencing for variants); enforcement of public health orders; public communication efforts; enhancement to health care capacity, including through alternative care facilities; purchases of personal protective equipment; support for prevention, mitigation, or other services in congregate living facilities (e.g., nursing homes, incarceration settings, homeless shelters, group living facilities) and other key settings like schools; ventilation improvements in congregate settings, health care settings, or other key locations; enhancement of public health data systems; and other public health responses. Capital investments in public facilities to meet pandemic operational needs are also eligible, such as physical plant improvements to public hospitals and health clinics or adaptations to public buildings to implement COVID-19 mitigation tactics.

Responses to the Negative Impacts of the Pandemic

Assistance to households includes, but is not limited to:

- Food assistance; rent, mortgage, or utility assistance; counseling and legal aid to prevent eviction or homelessness; cash assistance; emergency assistance for burials, home repairs, weatherization, or other needs;
- Internet access or digital literacy assistance;
- Job training to address negative economic or public health impacts experienced due to a worker's occupation or level of training.

Assistance to small nonprofits includes, but is not limited to:

- Grants to implement COVID-19 prevention or mitigation tactics, such as physical plant changes to enable social distancing, enhanced cleaning efforts, barriers or partitions, or COVID-19 vaccination, testing, or contact tracing programs;
- Technical assistance, counseling, or other services to assist with business planning needs;
- Personnel costs related to COVID response and recovery, including premium pay for frontline workers; and
- Limited coverage of lost revenue caused by the pandemic.



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Aid to Impacted Industries such as Tourism, Travel, and Hospitality

Aid provided to tourism, travel, and hospitality industries should respond to the negative economic impacts of the pandemic. For example, a recipient may provide aid to support safe reopening of businesses in the tourism, travel and hospitality industries and to districts that were closed during the COVID-19 public health emergency, as well as aid a planned expansion or upgrade of tourism, travel and hospitality facilities delayed due to the pandemic.

Ineligible: Expenses related to the issuance of tax-anticipation notes are not an eligible funding use.

Timeline: Recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to households – such as rent, mortgage, or utility assistance – for economic harms experienced or costs incurred by the household prior to March 3, 2021 (e.g., rental arrears from preceding months), provided that the cost of providing assistance to the household (administrative costs) was not incurred by the grantee prior to March 3, 2021.