



The
Alaska Community
Foundation

Processed Date:	
Eligibility Confirmed:	
Approved By:	
Program Officer:	
FUND ID:	
Profile ID:	
Grant Number:	
Paid Date:	

Scholarship Recommendation Form

Please submit this form following the scholarship committee meeting during which award recommendations are made. The Alaska Community Foundation will confirm receipt of your recommendations. Do not announce awards until your recommendations have been approved by ACF. Doing so is against federal regulations and can jeopardize the 501(c)3 status of the Alaska Community Foundation.

Scholarship Fund Name:	
Amount of Award: (One award per form)	
Student Name:	
Student University ID:	
Name of College/University:	
Student email address:	
Student telephone number:	
Please note: Checks will be sent directly to the school on student's behalf. If the student does not yet have access to the above information from their school, they must submit it to ACF as soon as possible in order for their checks to be processed.	
ACF will notify you as soon as the committee recommendation has been approved. Scholarship awards should not be announced until ACF processes this form and approves the award. Please note that the committee is welcome to send award and denial letters in addition to the ones sent by ACF.	
<input type="checkbox"/> I certify that the advisory committee understands the above award communication guidelines and will abide by them.	
<input type="checkbox"/> I certify that this was a fair and open process. No members of the selection committee or their families are receiving a benefit.	
Signature of Committee Chair:	Date:
Print Name:	

The following attachments are required:

- Scholarship Committee Disclosure Forms for all members
- Minutes from the selection process meeting.

Thank you for all you are doing for our students!

Staff use only

Per ACF Grantmaking Policy, ACF Board Chair or Vice Chair signature required for grants between \$25,001 and \$50,000, with ACF Board or Executive Committee approval required for grants over \$50,000.

Signature: _____ Signature: _____
ACF CEO ACF Board Chair or Vice Chair

